

## FRASER VALLEY REGIONAL DISTRICT RECREATION, CULTURE & AIRPARK SERVICES

**Wednesday, March 28, 2018 @ 6:00 p.m.**

Conference Centre  
1005 6<sup>th</sup> Avenue, Hope, BC

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### OPEN MEETING MINUTES

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**Present:**

Dennis Adamson, Chair, Electoral Area B  
Hilary Kennedy, Vice Chair, Member at Large, District of Hope  
Terry Raymond, Director, Electoral Area B  
Wilfried Vicktor, Municipal Director, District of Hope  
Dianne Davies, Member at Large, Electoral Area B  
Bronwyn Punch, Member at Large, Electoral Area B  
Shanon Fischer, Member at Large, District of Hope

**Staff Present:**

Paul Gipps, Chief Administrative Officer, Fraser Valley Regional District  
Jaime Schween, Manager of Corporate Administration, Fraser Valley Regional District  
Jody Castle, Manager, Recreation, Culture & Airpark Services  
Mike Freimark, Assistant Manager, Recreation, Culture & Airpark Services

**1 CALL TO ORDER** By Staff

Paul Gipps, CAO called the meeting to order at 6:05 p.m.

**2 APPROVAL OF AGENDA, ADDENDA AND LATE ITEMS**

**KENNEDY/PUNCH**

**2.1 THAT** the Agenda, Addenda and Late Items for the Recreation, Culture & Airpark Services Commission Open Meeting of March 28, 2018 be approved;

**AND THAT** all delegations, reports, correspondence and other information set to the Agenda be received for information.

**[RCASC 12-2018]**

**CARRIED**

**3 ELECTION OF RECREATION, CULTURE & AIRPARK SERVICES COMMISSION CHAIR** By Staff

Mr. Gipps called for nominations for the position of Chair of the Recreation, Culture & Airpark Services Commission.

Commissioner Punch nominated Director Adamson.

Director Adamson accepted the nomination.

Staff called for nominations a second and third time.

Hearing none, the Staff declared Director Adamson Chair of the Recreation, Culture & Airpark Services Commission for 2018.

**4 ELECTION OF RECREATION, CULTURE & AIRPARK SERVICES COMMISSION VICE CHAIR** By Staff

Mr. Gipps called for nominations for the position of Vice Chair of the Recreation, Culture & Airpark Services Commission.

Director Adamson nominated Commissioner Punch.

Commissioner Punch accepted the nomination.

Commissioner Vicktor nominated Commissioner Kennedy.

Commissioner Kennedy accepted the nomination.

Staff called for nominations a second and third time.

Following a vote for the position of Vice Chair, Mr. Gipps declared Commissioner Kennedy, Vice Chair of the Recreation, Culture & Airpark Services Commission for 2018.

**5 MINUTES/MATTERS ARISING**

**5.1 Recreation, Culture & Airpark Services Commission Meeting – 2 21 2018**

**VICKTOR/KENNEDY**

**THAT** the Minutes of the Recreation, Culture & Airpark Services Commission Open Meeting of February 21, 2018 be adopted.

**[RCASC 13-2018]**

**CARRIED**

**5.2 RCMP Musical Ride**

**RAYMOND/FISCHER**

**THAT** the main motion be amended to strike the second paragraph of the original motion and to insert the wording "that staff be authorized to advertise a half page ad for the RCMP Musical Ride in the Summer Program Guide, and that the RCMP Musical Ride also be advertised on the Hope Recreation Centre digital sign board".

**[RCASC 14-2018]**

**CARRIED**

The question was called on the main motion as amended:

**RAYMOND/VICKTOR**

**THAT** the Lions Club and Hope MotorSports Group be provided the use of the arena at no charge to stable horses for the 2018 RCMP Musical Ride from July 14-24, 2018;

**AND THAT** staff be authorized to advertise a half page ad for the RCMP Musical Ride in the Summer Program Guide, and that the RCMP Musical Ride also be advertised on the Recreation Centre digital sign board;

**AND FURTHER THAT** RCMP members directly involved in the Musical Ride be provided complimentary passes to the Dan Sharrers Aquatic Centre on July 18 and 19, 2018.

**[RCASC 15-2018]**

**CARRIED**

Additional discussion ensued regarding contributions made by other organizations, resulting in the following motion:

**RAYMOND/FISCHER**

**THAT** staff be directed to follow up with the Lions Club regarding contributions made to the RCMP Musical Ride.

**[RCASC 16-2018]**

**CARRIED**

**6 NEW BUSINESS**

**6.1 FVRD Hope and District Recreation Centre Fees and Other Charges Amendment Bylaw No. 1479, 2018**

Discussion took place regarding establishment of replacement costs associated with any damage incurred to rental tables and chairs. It was noted that staff will create a waiver form as part of the rental agreement.

**RAYMOND/VICKTOR**

**THAT** the Fraser Valley Regional District Hope and District Recreation Centre Fees and Other Charges Amendment Bylaw No. 1479, 2018 be forwarded to the Fraser Valley Regional District Board for three readings and adoption;

**AND THAT** staff be directed to establish replacement costs associated with table and chair rentals.

**[RCASC 17-2018]**

**CARRIED**

**6.2 FVRD Regional Airpark 2018 Land Lease Renewal**

**VICKTOR/PUNCH**

**THAT** the Fraser Valley Regional District Board authorize its signatories to renew a short term lease agreement between April 1, 2018 and October 31, 2018 with Vancouver Soaring Association in the amount of \$904.88, including taxes.

**[RCASC 18-2018]**

**CARRIED**

**6.3 FVRD Regional Airpark 2018 Land Lease**

**DAVIES/FISHER**

**THAT** the Fraser Valley Regional District Board authorize its signatories to enter into a three year lease commencing May 1, 2018 with Mr. Roger Winger in the amount of \$1106.70 per year, including taxes.

**[RCASC 19-2018]**

**CARRIED**

**6.4 Fraser Valley Health Care Foundation and Auxiliary to the Fraser Canyon Hospital Equipment Request**

**PUNCH/KENNEDY**

**THAT** recreation centre stage equipment be made available at no charge for the 2<sup>nd</sup> Annual Spring Fashion Show presented by the Fraser Valley Health Care Foundation and the Auxiliary to the Fraser Canyon Hospital.

**[RCASC 20-2018]**

**CARRIED**

**6.5 Ride to Conquer Cancer Facility Booking**

**VICKTOR/KENNEDY**

**THAT** the Dan Sharrers Aquatic Centre, Conference Centre and Arena be closed on Sunday, August 26, 2018 to host the Ride to Conquer Cancer Finish Line event;

**AND THAT** a fee of \$1447.00 inclusive of taxes be applied for the facility use by the Ride to Conquer Cancer.

**[RCASC 21-2018]**

**CARRIED**

**6.6 Beverage Garden Host for Canada Day 2018**

Discussion ensued with respect to liability around serving and security of the beverage garden.

**RAYMOND/VICKTOR**

**THAT** a beverage garden be held at Sixth Avenue Ball Park as part of the 2018 Canada Day celebration;

**AND THAT** staff be authorized to approach service clubs and other non-profit groups to undertake the operations and hosting of the beverage garden.

**[RCASC 22-2018]**

**CARRIED**

**Fisher and Punch Opposed**

**6.7 RiverMonsters Swim Club Equipment Request**

A letter dated March 21, 2018 from Catherine Freimark, President of the RiverMonsters Swim Club was provided for information.

Discussion ensued regarding requests for improvements to amenities at the Dan Sharrers Aquatic Centre. It was noted that costs for items such as repair of the lane ropes and lines are included in the budget.

It was noted that staff will report back at the next Commission meeting on costs around amenity improvements.

## **7 STAFF AND STANDING REPORTS**

### **7.1 Active Network Implementation**

An overview of the current progress of the Active Net project was provided. It was noted that that the public will be able to register online for recreation centre programs will begin June 4, 2018.

It was also noted that public wi-fi access for the recreation centre is being installed.

## **8 RESOLUTION TO CLOSE MEETING**

### **PUNCH/FISHER**

**THAT** the meeting be closed to the public, except for Senior Staff, for the purpose of receiving and adopting Closed Meeting Minutes convened in accordance to Section 90 of the *Community Charter* and to consider matters pursuant to:

- Section 90(1)(b) of the *Community Charter* – personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on the condition of anonymity;
- Section 90(1)(c) of the *Community Charter* – labour relations or other employee relations;
- Section 90(1) (k) of the *Community Charter* – negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

[RCASC 23-2018]

**CARRIED**

## **9 REPORTS BY COMMISSION MEMBERS**

None.

## **10 RISE AND REPORT**

### **VICKTOR/KENNEDY**

**THAT** the Recreation, Culture and Airpark Services Commission bring the strategic plan for the Regional Airpark into the public domain.

[RCASC 24-2018]

**CARRIED**

**11 NEXT MEETING**

The next meeting of the Recreation, Culture and Airpark Services Commission will be decided by call of the Chair.

**12 ADJOURNMENT**

**RAYMOND/VICKTOR**

**THAT** the Open meeting of Recreation, Culture & Airpark Services Commission of Wednesday, March 28, 2018 be adjourned.

**[RCASC 25-2018]**

**CARRIED**

The Open Meeting adjourned at 8:27pm.

MINUTES CERTIFIED CORRECT:



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Director Dennis Adamson, Chair



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Corporate Officer/Deputy