

# FRASER VALLEY REGIONAL DISTRICT

## BYLAW No. 0599, 2003

### A Bylaw to amend Administration rates, fees and other charges, Established by Fraser Valley Regional District Bylaw 210, 1998

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**WHEREAS** Section 797 of the Local Government Act R.S.B.C. 1996, c323 (the “Act”) provides that the Board may establish and operate general administration as a general service;

**AND WHEREAS** Section 796 of the Act provides that a Board may make rules for the provision, operation and administration of a service;

**AND WHEREAS** the Board of Directors of the Fraser Valley Regional District wishes to amend Bylaw 0210, 1998 for certain rates, fees and other charges associated with the cost of providing general administration services;

**NOW THEREFORE** in open meeting assembled, the Board of Directors of the Fraser Valley Regional District enacts as follows;

**1. CITATION**

- 1.1 This Bylaw may be officially cited as the “Fraser Valley Regional District General Administration, Rates, Fees and Charges Amendment Bylaw No. 0599, 2003.”


**2. ENACTMENT**

- 2.1 That Bylaw 0210, 1998 “Schedules A & B” be deleted and the following substituted therefore;
- 2.2 “Schedule A” attached hereto form an integral part of this bylaw;

- 2.3 "Schedule B" attached hereto form an integral part of this bylaw;
- 2.4 Add "Schedule C" attached hereto which forms an integral part of this bylaw.

**3. READINGS AND ADOPTION**


READ A FIRST TIME THIS	16 <sup>th</sup> DAY OF December, 2003
READ A SECOND TIME THIS	16 <sup>th</sup> DAY OF December, 2003
READ A THIRD TIME THIS	16 <sup>th</sup> DAY OF December, 2003
ADOPTED THIS	16 <sup>th</sup> DAY OF December, 2003

  
\_\_\_\_\_  
Chair/Vice-Chair

  
\_\_\_\_\_  
Administrator/Deputy

**4. CERTIFICATION**

I hereby certify the foregoing to be a true and correct copy of "Fraser Valley Regional District Administration, Rates and Fees Amendment Bylaw No. 599, 2003" as adopted by the Board of Directors of the Fraser Valley Regional District this 16<sup>th</sup> day of December, 2003. Dated at Chilliwack, BC this 16<sup>th</sup> day of December, 2003.

  
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Administrator/Deputy

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**SCHEDULE "A"**
**Fraser Valley Regional District General Administration Rates, Fees and Charges  
Amendment Bylaw 0599, 2003**
**1. PRINTED INFORMATION**

1.1	Photocopies of minutes	\$0.50 per printed page
1.2	Microfiche hardcopy prints	\$3.00 each
1.3	Miscellaneous/Regulatory Bylaws (less than 10 printed pages)	\$5.00 each
1.4	Regulatory Bylaws (more than 10 pages)	\$10.00 each
1.5	Zoning Bylaws	\$25.00 each
1.6	Official Community Plan Bylaws	\$25.00 each
1.7	Subdivision and Development Bylaws	\$25.00 each
1.8	Property Information Letter	\$65.00 each
1.9	Development Potential Letter	\$150.00 each
2.0	For copies of FVRD statement of financial information by fiscal year	\$5.00 each

**2. GIS INFORMATION**

2.1	Black & White prints letter/legal	\$0.50 each
	Black & White prints 11x17	\$1.00 each
2.2	Colour prints letter/legal	\$3.00 each
	Colour prints 11 x 17	\$4.00 each
	Colour maps D size plotter	\$5.00 each
	Colour Maps E size plotter	\$7.00 each
2.3	Colour prints with additional data D size	\$7.00 each
	Colour prints with additional data E size	\$10.00 each
2.4	Digital Air Photo Prints letter/legal	\$5.00 each

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	Digital Air Photo Prints letter/legal + add. Data	\$7.50 each
	Digital Air Photo Prints 11x17	\$6.00 each
	Digital Air Photo Prints letter/legal + add data	\$5.00 each
	Digital Prints Air Photo D size	\$20.00 each
	Digital Prints Air Photo D size + add. data	\$25.00 each
	Digital Prints Air Photo E size	\$23.00 each
	Digital Prints Air Photo E size + add. data	\$28.00 each
	Digital Prints Air Photo larger than E size	\$35.00 each
2.5	Special Requirements	\$100.00/hr
2.6	Digital Cadastral Data File per sheet	\$60.00/mb
2.7	Digital Air Photo Data File per sheet	\$60.00/mb
<b>3.</b>	<b><u>HOUSE NUMBERING</u></b>	
3.1	Change of House Number	\$50.00 each
3.2	Assigning or changing house number on FNL	\$50.00 each
<b>4.</b>	<b><u>MAILING, SHIPPING &amp; HANDLING</u></b>	
	Mailing costs will be added to the charges for information when more than the standard letter postage is required. A \$15.00 shipping and handling charge shall be added to the map printing fees upon mailing one or more maps.	
<b>5.</b>	<b><u>FACSIMILES</u></b>	
	Facsimile costs will be added to the charge for information on the following basis;	
5.1	Transmitting information within the Chilliwack telephone exchange.	\$0.50 per page \$1.00 min charge
5.2	Transmitting information outside the Chilliwack telephone exchange.	\$0.50 per page \$5.00 min charge

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|------------|--|-------------------|
| <b>6.</b>  | <b><u>LAND TITLE OFFICE TRANSACTIONS</u></b>                                 |                   |
| 6.1        | Registration of Land Title Act, Sect 219 Covenant                            | \$100.00 each     |
| 6.2        | Registration of Land Title Act, Sect 219 Covenant<br>with Priority Agreement | \$155.00 each     |
| 6.3        | Discharge of Land Title Act, Sect 219 Covenant                               | \$65.00 each      |
| 6.4        | Other Land Title Office Transactions   | Actual cost +10%  |
| <b>7.</b>  | <b><u>BOARD OF VARIANCE APPLICATION</u></b>                                  | \$300 each        |
| <b>8.</b>  | <b><u>NSF CHARGES</u></b>  | \$25.00 each      |
| <b>9.</b>  | <b><u>INTEREST ON ACCOUNTS OUTSTANDING</u></b>                               | 10% after 30 days |
| <b>10.</b> | <b><u>ACCOUNTS REFERRED FOR COLLECTION</u></b>                               | \$50.00 Admin Fee |

## SCHEDULE "B"

### Fraser Valley Regional District General Administration Rates, Fees and Charges Amendment Bylaw 0599, 2003

#### Requests for Information - Freedom of Information and Protection of Privacy Act

#### SCHEDULE OF MAXIMUM FEES

1. For applicants other than commercial applicants:
  - 1.1 for locating and retrieving a record \$7.50 per ¼ hour after the first 3 hours
  - 1.2 for producing a record manually \$7.50 per ¼ hour
  - 1.3 for producing a record from a machine readable record \$16.50 per minute for cost of use of central mainframe processor and all locally attached devices plus \$7.50 per ¼ hour for developing a computer program to produce the record
  - 1.4 for preparing a record for disclosure and handling a record \$7.50 per ¼ hour
  - 1.5 for shipping copies actual costs of shipping method chosen by applicant
  - 1.6 for copying records
    - (a) photocopies and computer printouts \$.25 per page (8.5" x 11", 8.5" x 14") \$.30 per page (11" x 17")
    - (b) floppy disks \$10.00 per disk
    - (c) computer tapes \$40.00 per tape, up to 2400 feet
    - (d) microfiche \$10.00 per fiche
    - (e) 16 mm microfilm duplication \$25.00 per roll
    - (f) 35 mm microfilm duplication \$40.00 per roll
    - (g) microfilm to paper duplication \$.50 per page
    - (h) photographs - (colour or black and white) \$5.00 to produce a negative  
\$12.00 each for 16" x 20"  
\$9.00 each for 11" x 14"  
\$4.00 each for 8" x 10"  
\$3.00 each for 5" x 7"

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**SCHEDULE "B"**
**Fraser Valley Regional District General Administration Rates, Fees and Charges  
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**Requests for Information -  
Freedom of Information and Protection of Privacy Act**
**SCHEDULE OF MAXIMUM FEES**

(i) photographic print of textual, graphic or cartographic record (8" x 10" black & white)	\$12.50 each
(j) hard copy laser print, B/W, 300 dots/inch	\$.25 each
(k) hard copy laser print, B/W, 1200 dots/inch	\$.40 each
(l) hard copy laser print, color	\$1.65 each
(m) photomechanical reproduction of 105 mm cartographic record/plan	\$3.00 each
(n) slide duplication	\$.95 each
(o) plans	\$1.00 per square meter
(p) audio cassette duplication	\$10.00 plus \$7.00 per ¼ hour of recording
(q) video cassette (1/4" x 8 mm) duplication	\$11.00 per 60 minute cassette plus \$7.00 per ¼ hour of recording; \$20.00 per 120 minute cassette plus \$7.00 per ¼ hour of recording
(r) video cassette (1/2") duplication	\$15.00 per cassette plus \$11.00 per ¼ hour of recording, and
(s) video cassette (3/4" duplication)	\$40.00 per cassette plus \$11.00 per ¼ hour of recording
2. For commercial applicants for each service listed in item 1	the actual cost of providing that service

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**SCHEDULE "C"**

**Fraser Valley Regional District General Administration Rates, Fees and Charges  
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**DEROCHE COMMUNITY ACCESS CENTRE SIGN**

**FEES FOR NOTICES AND ADVERTISING**

1. There shall be no fees collected from local (Electoral Areas "C", "F" and "G") not-for-profit groups including but not limited to the following groups:

Sasquatch Lions Club  
Deroche Community Hall  
Leq:a'mel First Nation  
North Fraser Volunteer Fire Department  
Community Policing Association (CPAC)  
School District #75 - Mission

2. Residents , local for-profit groups and businesses:

\$25.00 per side of the sign

3. Any other businesses who may wish to advertise on the sign shall pay a fee of \$50.00 per side of the sign.
4. Advertising may be up to 5 lines, with a total of not more than 18 letters per line, on each side of the sign. Each advertisement may be posted for a maximum of five (5) days.